



**CITY OF KINGMAN
SPECIAL EVENT VENDOR PERMIT**

PLEASE BE SURE ALL AREAS ARE LEGIBLY FILLED OUT BEFORE SUBMITTING

Event Name: Kingman Route 66 Fest **Coordinated by:** Kingman Office of Tourism **Dates:** October 11 & 12, 2024

Business Name: _____ **Phone:** _____

Business Address: _____ **City, State Zip:** _____

Email: _____ **Arizona Tax Resale N^o:** _____

City of Kingman Business License N^o: _____ *(\$11 permit fee if you don't have a Kingman Business License)*

Description of product: _____

Applicant Name: _____ **Phone:** _____

Applicant Address: _____ **City, State Zip:** _____

I HEREBY CERTIFY THAT THE STATEMENT MADE ON THIS APPLICATION ARE COMPLETE AND ACCURATE

Signature: _____ **Date:** _____

City of Kingman • 310 N 4th Street, Kingman, AZ 86401 • 928-753-8113 • www.cityofkingman.gov



KINGMAN ROUTE 66 FEST VENDOR REQUEST FORM

(save \$50 on Early-bird rate, ends Aug 30, 2024)

TO BE COMPLETED BY STAFF

PAID: _____

BY: _____

Vendor Type Requested: *services, non-profit, and informational vendors will not be accepted*

- Food Vendor:** All prepackaged foods must follow the Arizona Department of Health Services labeling requirements. Food vendors are subject to Arizona and Mohave County health code requirements.
- Arts/Crafts:** Vendor that creates 70% or more of their final product. Includes face painters, henna, etc.
- Commercial:** Vendor that sells products related to festival's Route 66/Americana theme.

Vendor Style: pop-up canopy vehicle trailer **Vehicle / Trailer Length** *(tongue to tail):* _____

Location Preference: Ashfault Grass No Preference **We cannot guarantee preferred location*

City of Kingman Special Event Vendor Permit Fee: \$11 *(waived if you have a Kingman Business License)*

Space Requested: Single (10x10) \$100 Double (10W x 20L) \$200 FOOD TRUCK (10W x 30L) \$250

Electrical Outlets: ONE (1) 120v 15amp (\$40) **** FOOD VENDORS ONLY, SUBJECT TO AVAILABILITY ****

Total: * _____ **Cash**** **Check #** _____ **Money Order #** _____

**Include \$11 permit fee if applicable, **Do not mail cash, please pay with cash only if delivering Vender Request Form in person*

Vendor Fees must be paid in full at the time of application. Payment by Credit Card may be made over the phone or at the Kingman Visitor Center. Checks should be made payable to "City of Kingman" and mailed or delivered with your completed Vendor Request Form. If your application is denied, a reimbursement will be issued according to the Vendor Policy. Vendor cancellations submitted in writing or by email by 4pm on Aug 30, 2024 are eligible for all but \$50 of any vendor fees paid. Cancellations received after this date will not be eligible for a refund. If the Festival is cancelled altogether, your payment will be reimbursed in full.

I HEREBY ACKNOWLEDGE I HAVE READ AND AGREE TO THE TERMS OUTLINED IN THE VENDOR POLICY.

Signature: _____ **Date:** _____

Contact: Joyce Wiley (Vendor Coordinator) jwiley@cityofkingman.gov, 928.718.2582, www.66Fest.com

Return Request Form to: City of Kingman Office of Tourism
120 W Andy Devine Ave
Kingman, AZ 86401