



**CITY OF KINGMAN  
SPECIAL EVENT VENDOR PERMIT**

PLEASE BE SURE ALL AREAS ARE LEGIBLY FILLED OUT BEFORE SUBMITTING

**Event Name:** Kingman Route 66 Fest **Coordinated by:** Kingman Office of Tourism **Dates:** October 13 & 14, 2023

**Business Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_ **City, State Zip:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Arizona Tax Resale N<sup>o</sup>:** \_\_\_\_\_

**City of Kingman Business License N<sup>o</sup>:** \_\_\_\_\_ *(\$11 permit fee if you don't have a Kingman Business License)*

**Description of product:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Applicant Address:** \_\_\_\_\_ **City, State Zip:** \_\_\_\_\_

I HEREBY CERTIFY THAT THE STATEMENT MADE ON THIS APPLICATION ARE COMPLETE AND ACCURATE

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

City of Kingman • 310 N 4<sup>th</sup> Street, Kingman, AZ 86401 • 928-753-8113 • [www.cityofkingman.gov](http://www.cityofkingman.gov)



**KINGMAN ROUTE 66 FEST VENDOR REQUEST FORM**  
*(save \$50 on Early-bird rate, ends Sept 1, 2023)*

TO BE COMPLETED BY STAFF

PAID: \_\_\_\_\_  
BY: \_\_\_\_\_

**Vendor Type Requested:** *non-profit and informational vendors will not be accepted*

- Food Vendor:** All prepackaged foods must follow the Arizona Department of Health Services labeling requirements. Food vendors are subject to Arizona and Mohave County health code requirements.
- Arts/Crafts:** Vendor that creates 70% or more of their final product.
- Commercial:** Vendor that sells products related to festival's Route 66/Americana theme.

**Vendor Style:**  pop-up canopy  vehicle  trailer **Vehicle / Trailer Length** *(tongue to tail):* \_\_\_\_\_

**Location Preference:**  Ashfault  Grass  No Preference *\*We cannot guarantee preferred location*

**City of Kingman Special Event Vendor Permit Fee:**  \$11 *(waived if you have a Kingman Business License)*

**Spaces Requested:**  1  2  3 \$100 for first 10'x10' space (\$150 after Sept 1), \$50 per additional space

**Electrical Outlets:**  ONE (1) 120v 15amp (\$40)  TWO (2) 120v 15amp OR ONE (1) 240v 30amp (\$75)

*\*\*\* ELECTRICAL ACCESS SUBJECT TO AVAILABILITY AND ARE FOR FOOD VENDORS ONLY\*\*\**

**Total:** \* \_\_\_\_\_  **Cash\*\***  **Check #** \_\_\_\_\_  **Money Order #** \_\_\_\_\_

*\*Include \$11 permit fee if applicable, \*\*Do not mail cash, please pay with cash only if delivering Vender Request Form in person*

**Vendor Fees** must be paid in full at the time of application. Payment by Credit Card may be made over the phone or at the Kingman Visitor Center. Checks should be made payable to "City of Kingman" and mailed or delivered with your completed Vendor Request Form. If your application is denied or the Festival is canceled, your funds will be reimbursed in full. Vendor cancellations submitted in writing or by email by 4pm on Sept 1, 2023 are eligible for an 80% refund of paid vendor fees. Cancellation requests received after this date will not be eligible for a refund.

I HEREBY ACKNOWLEDGE I HAVE READ AND AGREE TO THE TERMS OUTLINED IN THE VENDOR GUIDELINES.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Contact:** Joyce Wiley (Vendor Coordinator) [jwiley@cityofkingman.gov](mailto:jwiley@cityofkingman.gov), 928.718.2582, [www.66Fest.com](http://www.66Fest.com)

**Return Request Form to:** City of Kingman Office of Tourism  
120 W Andy Devine Ave  
Kingman, AZ 86401